



AGENT CHANGE FORM

Birmingham Association of REALTORS® - Greater Alabama Multiple Listing Service, Inc.
3501 Independence Drive - Birmingham, AL 35209
Email: membership@birminghamrealtors.com
Phone: [205]871-1911 Fax: [205]802-6074



AGENT INFORMATION (This section must be completed for request to be processed):

R.E. License# _____ County of _____
(required): _____ Residence: _____ SSN: _____

Agent Name (Mr/Miss/Ms/Mrs) _____ Email _____

Home Address _____ City/State _____ Zip _____

Home Phone (with area code) _____ Cell Phone (with area code) _____ Office Phone _____

TRANSFER AGENT NAMED ABOVE

From _____ **To** _____
Please print Company Name *Please print Company Name*

The following Transfer fees must accompany this form.

- \$25 Payable to the Birmingham Association of REALTORS® [BAR]
- \$25 Payable to the Greater Alabama Multiple Listing Service, Inc. [MLS].

Signature of Transferring Agent Date

Broker Name (please print) Company Name (please print)

***BROKER'S CERTIFICATION (REQUIRED):** I agree that as a licensee of my firm I am responsible for the financial obligations of this member. I understand that if my firm subscribes to the MLS, all my agents who engage to any degree in residential sales are considered active in MLS and must pay MLS dues. **I hereby unconditionally guarantee payment of all fees, dues, fines or other amounts owed or due from the above-named agent to the BAR or the MLS.** I hereby authorize MLS to receive listings containing lockboxes from the sales associate named above and certify that I have explained to him/her the responsibilities and potential liabilities of lockbox use. I also agree to pay the attorney fees, court costs and other legal expenses of BAR or MLS in the event either employs an attorney or initiates legal proceedings to collect from me any amounts that I have guaranteed herein and that are past due.

Broker Signature Date

DELETE AGENT NAMED ABOVE from (check one or both): **BAR** **MLS**

Broker Name (please print) Company Name (please print)

Broker Signature Date

AGENT STATUS WILL BE VERIFIED WITH AREC WEBSITE BEFORE STATUS WILL BE CHANGED

I have returned this License to the AREC Agent is going "inactive" Agent is transferring to another company

TOTAL AMOUNT DUE & PAYABLE WITH APPLICATION: To BAR \$ _____ To MLS \$ _____

To pay by credit card, please complete the following: VISA MasterCard American Express Discover

Card #: _____ Exp Date: _____

Name on Card (Print): _____ Signature: _____