



All fields marked with an asterisk () and Bold Text are required. (Lookup) fields provide a list from which to select. (Range) fields allow Low-to-High values for searching.

<p>*PROPERTY TYPE</p> <input type="checkbox"/> Apartment <input type="checkbox"/> Duplex <input type="checkbox"/> Triplex <input type="checkbox"/> Quadraplex	<p>*County: _____ (Lookup)</p> <p>*Address: _____ <small>St. # St. Dir. *Street Name</small></p> <p>Unit/Lot#: _____</p> <p>*City: _____ (Lookup)</p> <p>*State: AL _____ (Lookup) *ZIP+4: _____</p> <p>*Parcel ID: _____ (25) *Tax District: _____ (Lookup)</p> <p>*Legal Description: _____ _____ (500)</p> <p>*Flood Plain (Y/N): _____ (Lookup)</p> <p>*MLS Market Area: _____ (Lookup) *Subdivision: _____ (Lookup)</p> <p>*Driving Directions: _____ _____ (275)</p>	<p>*STATUS</p> <input type="checkbox"/> Active <input type="checkbox"/> Contingent <input type="checkbox"/> Pending <input type="checkbox"/> Sold
<p>*VOW</p> <input type="checkbox"/> Display on Internet Yes / No (Select No if seller does not want the listing on IDX websites and public sites such as greateralbamams.com, realtor.com, or al.com) <input type="checkbox"/> Display Address Yes / No <input type="checkbox"/> Allow AVM Yes / No <input type="checkbox"/> Allow Comments Yes / No <input type="checkbox"/> Syndication Yes / No (Select Yes if the listing is to be included in syndicated feeds to Zillow, Trulia, ect)		

***Listing Date:** ____/____/____ ***Expiration Date:** ____/____/____ ***List Price \$:** _____ (8) (Range Search)

***List Agent / Office:** _____ Phone: _____

List Agent2 / Office: _____ Phone: _____

List Agent3 / Office: _____ Phone: _____

<p>*Listing Type</p> <input type="checkbox"/> Exclusive Right to Sell <input type="checkbox"/> Exclusive Agency <input type="checkbox"/> Exclusive Right with Prospect Resv. <p>*Listing Type II</p> <input type="checkbox"/> Full Service <input type="checkbox"/> Limited Service <p>*Broker Relationship</p> <input type="checkbox"/> Agency <input type="checkbox"/> Transaction Broker <p>*Comm-Buyer Broker: _____</p> <p>*Comm-Buyer Type: % or \$ (Lookup)</p> <p>*Comm-Trans Broker: _____</p> <p>*Comm-Trans Type: % or \$ (Lookup)</p>	<p>*Owner Name: _____ (30)</p> <p>*Owner Phone: _____ (30)</p> <p><i>(Owner info viewable to list office only)</i></p> <p>*Financing (Feature-AE)</p> <input type="checkbox"/> 1 CASH Cash <input type="checkbox"/> 2 CONV Conventional <input type="checkbox"/> 3 FHA FHA <input type="checkbox"/> 4 FH203 FHA203 Rehab <input type="checkbox"/> 5 LEASE Lease Purchase <input type="checkbox"/> 6 OWN Owner Held Mortgage <input type="checkbox"/> 7 VA VA	<p>*DRC (Dual or Variable Rate Comm) (Y/N): ____ (Lookup)</p> <p>*Lockbox</p> <input type="checkbox"/> Electronic <input type="checkbox"/> Combo <input type="checkbox"/> Key <input type="checkbox"/> None <p>*Showing Instructions (Feature-AN)</p> <input type="checkbox"/> 1 CLA Call Listing Agent <input type="checkbox"/> 2 CLO Call Listing Office <input type="checkbox"/> 3 COWN Call Owner <input type="checkbox"/> 4 ALARM Caution-Alarm <input type="checkbox"/> 5 PET Caution-Pet <input type="checkbox"/> 6 DTALK Don't Talk to Tenants <input type="checkbox"/> 7 LAPRE List Agt Must Be Present <input type="checkbox"/> 7 SHOW Showing Service <input type="checkbox"/> 8 NOAPP No Appointment Need
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Interoffice Information – not shared/visible in MLS outside of Listing Office

Contact Name: _____ (20) **Contact Phone:** _____ (14) **Contact Alt Phone:** _____ (14)

Internal Office Notes/Misc: _____

 _____ (255)

LISTING TERMS

PROPERTY DETAILS	<p>*Year Built: _____</p> <p>*Year Built Desc:</p> <p><input type="checkbox"/> Existing</p> <p><input type="checkbox"/> New Complete</p> <p><input type="checkbox"/> Under Construction</p> <p><input type="checkbox"/> Proposed Construction</p> <p><i>If year built is 1978 or older...</i></p> <p>Lead Paint Disclosure (Y/N): _____ (Lookup)</p> <p>_____ (seller's initials)</p> <p>*Agent Interest/Owned (Y/N): _____ (Lookup)</p> <p>*Annual Tax Amount: _____ (#5)</p> <p>*Termite Contract (Y/N): _____ (Lookup)</p> <p><i>If YES, provide</i></p> <p><i>Termite Company Name:</i> _____ (16)</p>	<p>*Sales Type (Feature-AL)</p> <p><input type="checkbox"/> 1 N/A N/A</p> <p><input type="checkbox"/> 2 AS IS As Is</p> <p><input type="checkbox"/> 3 COURT Court Approval Req'd</p> <p><input type="checkbox"/> 4 FCLOS Foreclosed</p> <p><input type="checkbox"/> 5 REO Corporate Owned/REO</p> <p><input type="checkbox"/> 6 RELO Relocation</p> <p><input type="checkbox"/> 7 SHORT Short Sale</p> <p>*Redemption (Y/N): _____ (Lookup)</p> <p><i>If YES, then provide Foreclosed Deed Date</i></p> <p>Foreclosed Deed Date: ____/____/____</p>	<p>Schools</p> <p>*Elem: _____ (Lookup)</p> <p>*Jr/Middle: _____ (Lookup)</p> <p>Intermed: _____ (Lookup)</p> <p>*High: _____ (Lookup)</p> <p>*Gross Income: _____ (#5)</p> <p>*Gross Term:</p> <p><input type="checkbox"/> Per Month</p> <p><input type="checkbox"/> Per Year</p> <p>*Expenses: _____ (#5)</p> <p>*Expense Term:</p> <p><input type="checkbox"/> Per Month</p> <p><input type="checkbox"/> Per Year</p>
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UNIT INFO		Efficiency (Y/N)	Square Feet	# Bedrooms	# Full Baths	# Half Baths	Furnished (All/Some/None)	# Units	Features (Select all that apply)
	Type 1	*	*	*	*	*	*	*	<input type="checkbox"/> Den <input type="checkbox"/> Dishwasher <input type="checkbox"/> Eating Area-Kitchen <input type="checkbox"/> Fireplace <input type="checkbox"/> Kitchenette <input type="checkbox"/> Refrigerator <input type="checkbox"/> Sep Dining <input type="checkbox"/> Sep Living <input type="checkbox"/> Stove <input type="checkbox"/> Washer/Dryer Connection
	Type 2								<input type="checkbox"/> Den <input type="checkbox"/> Dishwasher <input type="checkbox"/> Eating Area-Kitchen <input type="checkbox"/> Fireplace <input type="checkbox"/> Kitchenette <input type="checkbox"/> Refrigerator <input type="checkbox"/> Sep Dining <input type="checkbox"/> Sep Living <input type="checkbox"/> Stove <input type="checkbox"/> Washer/Dryer Connection
	Type 3								<input type="checkbox"/> Den <input type="checkbox"/> Dishwasher <input type="checkbox"/> Eating Area-Kitchen <input type="checkbox"/> Fireplace <input type="checkbox"/> Kitchenette <input type="checkbox"/> Refrigerator <input type="checkbox"/> Sep Dining <input type="checkbox"/> Sep Living <input type="checkbox"/> Stove <input type="checkbox"/> Washer/Dryer Connection

REMARKS	<p>Agent Notes: _____</p> <p>_____ (750)</p> <p>*Consumer Notes: _____</p> <p>_____</p> <p>_____</p> <p>_____ (1000)</p>
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(3) Class
MU

Multiple Listing Service for
Greater Alabama MLS, Inc.
MULTIFAMILY DATA FORM

MLS # _____

SOLD	* Contract Date: ____/____/____	* Closed Date: ____/____/____	* Sales Price: _____	
	* Terms of Sale: <input type="checkbox"/> Assumption <input type="checkbox"/> Cash <input type="checkbox"/> Conv-Adj/Var <input type="checkbox"/> Conv <input type="checkbox"/> FHA <input type="checkbox"/> FHA203 rehab <input type="checkbox"/> Leased <input type="checkbox"/> Other <input type="checkbox"/> Owner Financing			
	<input type="checkbox"/> Rural Development <input type="checkbox"/> VA			
	* Concessions: <input type="checkbox"/> Yes <input type="checkbox"/> No Concessions Amount (required if Concessions = Yes): _____ (6)			
	* Selling Agent : _____		* Selling Office: _____	
	Selling Agent 2: _____		Selling Office 2: _____	
	Selling Agent 3: _____		Selling Office 3: _____	
	* Sale Notes: _____			
(255)				

Features: select all that apply.

AA. BASEMENT STYLE (SELECT 1)

- 1 FULL Full Basement
- 2 PART Partial Basement

AB. BASEMENT FINISH (SELECT 1)

- 1 ALLF Full Finished
- 2 PARTF Partially Finished
- 3 UNFIN All Unfinished

AC. CONSTRUCTION (REQUIRED)

- 1 BRICK Brick
- 2 BKFRM Brick and Frame
- 3 CONBL Concrete/Block
- 4 EIFS EIFS
- 5 FRAME Frame
- 8 SHING Shingle
- 9 SIDNG Siding
- 10 STONE Stone/Rock
- 11 STUCC Stucco

AD. COOLING (REQUIRED)

- 1 ATTIC Attic
- 2 CFANS Ceiling Fans
- 3 CENT Central Control
- 4 CIND Central w/Ind Cntrl
- 5 ELEC Electric
- 6 GAS Gas
- 7 HPUMP Heat Pump
- 8 INDIV Individual Units
- 9 NOAIR No Cooling
- 10 WIND Window Units
- 11 OTHER Other

AF. FLOORS (REQUIRED)

- 1 BRICK Brick
- 2 HWLM Laminate
- 3 MARBL Marble
- 4 PARQ Parquet
- 5 SLATE Slate
- 6 SMHWD Some Hardwood
- 7 TILE Tile
- 8 VINYL Vinyl
- 9 WTWC Wall-to-Wall Carpet
- 10 OTHER Other

AG. FOUNDATION (REQUIRED)

- 1 BSMT Basement
- 2 CRAWL Crawl Space
- 3 SLAB Slab

AH. HEATING (REQUIRED)

- 1 CENT Central Control
- 2 CIND Central w/Ind Cntrl
- 4 ELEC Electric
- 5 GASH Gas Heat
- 6 HPUMP Heat Pump
- 7 INDIV Individual Units
- 8 NOHT No Heat
- 9 PROP Propane Gas
- 10 STEAM Steam Heat
- 11 WIND Window Units
- 12 OTHER Other

AI. MISCELLANEOUS (REQUIRED)

- 1 BBQ BBQ Area
- 2 CLUB Club House
- 3 COIN Coin Laundry
- 4 ELEV Elevator
- 5 HANDI Handicapped Features
- 6 HANDY Handyman Special
- 7 NONE None/Other
- 8 PETS Pets Allowed
- 9 NOPET Pets Not Allowed
- 10 POOL Pool
- 11 RECAR Recreation Area
- 12 RSMGR Resident Manager
- 13 SECUR Security System
- 14 STORG Storage

AJ. OWNER PAYS (REQUIRED)

- 1 ALLUT All Utilities
- 2 CABLE Cable/TV Connection
- 3 ELEC Electric
- 4 GAS Gas
- 5 HOTWT Hot Water
- 6 NONE No Utilities
- 7 TRASH Trash Collection
- 8 WT/SW Water/Sewer
- 9 OTHER Other

AK. PARKING (REQUIRED)

- 1 1SPC 1 Space per Unit
- 2 2SPC 2 Spaces per Unit
- 3 ASGN Assigned
- 4 CVRD Covered
- 5 GAR Garage
- 6 GUEST Guest Parking
- 7 ONSTR On Street Parking
- 8 PDECK Parking Deck
- 9 OTHER Other

AM. SEWER/SEPTIC (REQUIRED) (SELECT 1)

- 1 CONN Connected
- 2 SEPT Septic
- 3 OTHER Other
- _____ Seller's Initials

AO. TENANT PAYS (REQUIRED)

- 1 ALLUT All Utilities
- 2 CABLE Cable/TV Connection
- 3 ELEC Electric
- 4 GAS Gas
- 5 HOTWT Hot Water
- 6 NONE No Utilities
- 7 TRASH Trash Collection
- 8 WT/SW Water/Sewer
- 9 OTHER Other

AS. WATER (REQUIRED)

- 1 PRIV Private Water
- 2 PUB Public Water
- 3 WELL Well Water

AT. WATER HEATER (REQUIRED)

- 1 CENT Central Control
- 2 CIND Individual Control
- 3 ELEC Electric
- 4 GAS Gas
- 5 TNKLS Electric Tankless
- 6 NONE None

By Seller's signature(s) below, Seller acknowledges that Seller personally reviewed the information set forth in this Seller Information Sheet and verifies, and does hereby represent and warrant, that all said information was provided by Seller and is accurate and complete to the best of Seller's knowledge.

SELLER _____

DATE _____

SELLER _____

DATE _____