



All fields marked with an asterisk () and Bold Text are required. (Lookup) fields provide a list from which to select. (Range) fields allow Low-to-High values for searching.

<p>*PROPERTY TYPE</p> <input type="checkbox"/> Single Family <input type="checkbox"/> Condo <input type="checkbox"/> Farm <input type="checkbox"/> Manufactured <input type="checkbox"/> Townhouse	<p>*County: _____ (Lookup)</p> <p>*Address: _____ <small>St. # St. Dir. *Street Name</small></p> <p>Unit/Lot#: _____</p> <p>*City: _____ (Lookup)</p> <p>*State: AL _____ (Lookup) *ZIP+4: _____</p> <p>*Parcel ID: _____ (25) *Tax District: _____ (Lookup)</p> <p>*Legal Description: _____ <small>(500)</small></p> <p>*Flood Plain (Y/N): _____ (Lookup) *# Acres: _____ (Float Range)</p> <p>*MLS Market Area: _____ (Lookup) *Subdivision: _____ (Lookup)</p> <p>*Driving Directions: _____ <small>(275)</small></p>	<p>*STATUS</p> <input type="checkbox"/> Active <input type="checkbox"/> Contingent <input type="checkbox"/> Pending <input type="checkbox"/> Sold
<p>*VOW</p> <input type="checkbox"/> Display on Internet Yes / No <small>(Select No if seller does not want the listing on IDX websites and public sites such as greateralabamamls.com, realtor.com, or al.com)</small> <input type="checkbox"/> Display Address Yes / No <input type="checkbox"/> Allow AVM Yes / No <input type="checkbox"/> Allow Comments Yes / No <input type="checkbox"/> Syndication Yes / No <small>(Select Yes if the listing is to be included in syndicated feeds to Zillow, Trulia, ect)</small>		

***Listing Date:** ____/____/____ ***Expiration Date:** ____/____/____ ***List Price \$:** _____ (8) (Range Search)

***List Agent / Office:** _____ Phone: _____

List Agent2 / Office: _____ Phone: _____

List Agent3 / Office: _____ Phone: _____

<p>*Listing Type</p> <input type="checkbox"/> Exclusive Right to Sell <input type="checkbox"/> Exclusive Agency <input type="checkbox"/> Exclusive Right with Prospect Resv. <p>*Listing Type II</p> <input type="checkbox"/> Full Service <input type="checkbox"/> Limited Service <p>*Broker Relationship</p> <input type="checkbox"/> Agency <input type="checkbox"/> Transaction Broker <p>*Comm-Buyer Broker: _____</p> <p>*Comm-Buyer Type: % or \$ (Lookup)</p> <p>*Comm-Trans Broker: _____</p> <p>*Comm-Trans Type: % or \$ (Lookup)</p> <p>*Owner Name: _____ (30)</p> <p>*Owner Phone: _____ (30)</p> <p><small>(Owner info viewable to list office only)</small></p>	<p>*Financing (Feature-AN)</p> <input type="checkbox"/> 1 CASH Cash <input type="checkbox"/> 2 CONV Conventional <input type="checkbox"/> 3 FHA FHA <input type="checkbox"/> 4 FH203 FHA203 Rehab <input type="checkbox"/> 5 LEASE Lease Purchase <input type="checkbox"/> 6 OWN Owner Held Mortgage <input type="checkbox"/> 7 VA VA <input type="checkbox"/> 8 USDA USDA Rual <p><i>*If lease purchase selected, must provide lease rate & lease down payment amount.</i></p> <p>Lease Rate: _____ (Float Range)</p> <p>Lease Downpayment: _____ (#7)</p> <p>Bonus (Y/N) ____ (Lookup)</p> <p>If Yes, then must provide:</p> <p>Bonus Expiration Date: ____/____/____</p> <p>Bonus Terms: _____ <small>(255)</small></p>	<p>*DRC (Dual or Variable Rate Comm) (Y/N): ____ (Lookup)</p> <p>*Lockbox</p> <input type="checkbox"/> Electronic <input type="checkbox"/> Combo <input type="checkbox"/> Key <input type="checkbox"/> None <p>*Showing Instructions (Feature-BM)</p> <input type="checkbox"/> 1 CLA Call Listing Agent <input type="checkbox"/> 2 CLO Call Listing Office <input type="checkbox"/> 3 COWN Call Owner <input type="checkbox"/> 4 ALARM Caution-Alarm <input type="checkbox"/> 5 PET Caution-Pet <input type="checkbox"/> 6 MODL Model Home <input type="checkbox"/> 7 SHOW Showing Service <input type="checkbox"/> 8 NOAPP No Appointment Need
	Interoffice Information – not shared/visible in MLS outside of Listing Office	

Contact Name: _____ (20) **Contact Phone:** _____ (14) **Contact Alt Phone:** _____ (14)

Internal Office Notes/Misc: _____

 _____ (255)

PROPERTY DETAILS

Square Feet

*Main Level Sqft: _____ (#5)

*Upper Level Sqft: _____ (#5)

*Finished Basement Sqft: _____ (#5)

*Unfinished Basement Sqft: _____ (#5)

***SqFt Source (Feature-BO)**

- 1 APPRS Per Appraiser
- 2 BLDPL Per Building Plan
- 3 SELLR Per Seller _____ (initials)
- 4 TAX Per Tax Report

***# Levels**

- 1-story
- 1.5 story
- 2 story

*Split Foyer (Y/N): _____ (Lookup)

*Split Level (Y/N): _____ (Lookup)

*Tri Level (Y/N): _____ (Lookup)

For Condos, specify level: _____ (5)

Loft (Y/N): _____ (Lookup)

Garden/Patio (Y/N): _____ (Lookup)

Historic Register (Y/N): _____ (Lookup)

Log Home(Y/N): _____ (Lookup)

*Year Built: _____

***Year Built Desc:**

- Existing
- New Complete
- Under Construction
- Proposed Construction

If Under Construction or Proposed Construction:

Date Construction Starts: ____/____/____

Date Construction Completed: ____/____/____

House Plan: _____ (30)

If year built is 1978 or older...

Lead Paint Disclosure (Y/N): _____ (Lookup)

_____ (seller's initials)

Covenants & Restrictions(Y/N): _____ (Lookup)

*Agent Interest/Owned (Y/N): _____ (Lookup)

*Annual Tax Amount: _____ (#5)

*Termite Contract (Y/N): _____ (Lookup)

If YES, provide

Termite Company Name: _____ (16)

***Sales Type (Feature-BK)**

- 1 N/A N/A
- 2 AS IS As is
- 3 COURT Court Approval Req'd
- 4 FCLOS Foreclosed
- 5 REO Corporate Owned/REO
- 6 RELO Relocation
- 7 SHORT Short Sale

*Redemption (Y/N): _____ (Lookup)

If YES, specify Foreclosed Deed Date

Foreclosed Deed Date: ____/____/____

Schools

*Elem: _____ (Lookup)

*Jr/Middle: _____ (Lookup)

Intermed: _____ (Lookup)

*High: _____ (Lookup)

*# Bedrooms: _____ (#2)

*# Full Baths: _____ (#2)

*# Half Baths: _____ (#2)

*# Garage Spaces Main Level: _____ (#2)

*# Garage Spaces Bsmt Level: _____ (#2)

*# Carport Spaces: _____ (#2)

Garage Entry Location

- Rear
- Side
- Front

***Parking Features (Feature-BF)**

- 1 ASSN Assigned
- 2 ATT Attached
- 3 BSMT Basement Parking
- 4 BOAT Boat Parking
- 5 CIRC Circular Drive
- 6 DET Detached
- 7 DRIVE Driveway Parking
- 8 LOWER Lower Level
- 9 MAIN Main Level
- 10 OFF Off Street Parking
- 11 ON On Street Parking
- 12 PDECK Parking Deck
- 13 RV RV Parking
- 14 UNASN Unassigned Parking
- 15 UNCVR Uncovered Parking

*# Fireplaces: _____ (#2)

If 1+ entered, Fireplace Location, Type, and Details are required.

Fireplace Location (Feature-AO)

- 1 BR Bedroom
- 2 DEN Den
- 3 FAM Family Room
- 4 GREAT Great Room
- 5 HEART Hearth/Keeping Room
- 6 KIT Kitchen
- 7 LIV Living Room
- 8 MBR Master Bedroom
- 9 OUT Outdoors
- 10 PATIO Patio
- 11 PLAY Play/Rec Room

Fireplace Type (Feature-AP)

- 1 ELEC Electric
- 2 GAS Gas Logs
- 3 WOOD Woodburning

Fireplace Details (Feature-AQ)

- 1 BLOW Blower Fan
- 2 BRICK Brick
- 3 GAS Gas Starter
- 4 INSRT Insert
- 5 MARB Marble
- 6 MASON Masonary
- 7 SEETH See-Through
- 8 STONE Stone
- 9 TILE Tile
- 10 VENTL Ventless

Energy Green Features (Feature-AK)

- 1 CFANS Ceiling Fans
- 2 DBWIN Doub Paned Windows
- 3 ECARC Elec Car Charger
- 4 EMON Energy Monitor
- 5 ESAPP Energy Star Appliances
- 6 ESWIN Energy Star Windows
- 7 FRN90 Furnace-90% Eff
- 8 GEN Generator
- 9 HER69 HERS Rating 0-69
- 10 HER85 HERS Rating 70-85
- 11 HER86 HERS Rating 86+
- 12 INSDR Insulated Door
- 13 LED LED Lighting
- 14 LEED LEED
- 15 PWVNT Power Vent
- 16 PTHRM Programmable Thermostat
- 17 RGVNT Ridge Vent
- 18 SEER SEER 15+
- 19 SOLAR Solar Board
- 20 STRMD Storm Door
- 21 STRMW Storm Windows
- 22 TURB Turbines
- 23 WHSEF Whole House Fan

On-Site Agent (Y/N): _____ (Lookup)

If YES, specify

Hours/Days: _____ (20)

*Waterfront (Y/N): _____ (Lookup)

If YES, specify

Waterfront Footage: _____ (#10)

Waterfront Name: _____ (Lookup)

***Ownership Type**

- Fee Simple
- Lease Fee

*Pool (Y/N): _____ (Lookup)

If YES, specify Type and Features

Pool Type

- Community Pool
- Personal Pool

Pool Features (Feature-BH)

- 1 AG Above Ground
- 2 CLEAN Cleaning System
- 3 HEATD Heated
- 4 INDR Indoor
- 5 IG In-Ground
- 6 PFENC Perimeter Fencing
- 7 SALT Salt Water

**(1) Class
RE**

**Multiple Listing Service for
Greater Alabama MLS, Inc.
RESIDENTIAL DATA FORM**

MLS # _____

	Room (Lookup)	LVL (LU)	Dims (13)
01			
04			
07			
10			
13			

	Room (Lookup)	LVL (LU)	Dims (13)
02			
05			
08			
11			
14			

	Room (Lookup)	LVL (LU)	Dims (13)
03			
06			
09			
12			
15			

ROOM OPTIONS:

- | | | | |
|-----------------|----------------|-------------------|-------------------------|
| Master Bedroom | Half Bath | Keeping/Hearth Rm | Mud Room |
| Bedroom 2 | Bonus Room | Kitchen | Music Room |
| Bedroom 3 | Breakfast Room | Laundry Room | Office/Study |
| Bedroom 4 | Den/Family | Library | Play/Rec Room |
| Master Bathroom | Dining Room | Living Room | Sunroom |
| Full Bath 1 | Exercise Room | Living/Dining | Tanning Room |
| Full Bath 2 | Great Room | Loft | 2 nd Master |
| Full Bath 3 | In-Law Suite | Media Room | 2 nd Kitchen |

LEVEL OPTIONS: B, 1, 2, 3

PROPERTY FEES

- *Condo/Townhome Fee (Y/N):** Yes No Condo/TH Fee Amt: _____ (#6) Monthly Quarterly Yearly
- *Association Fee (Y/N):** Yes No Association Fee Amt: _____ (#6) Monthly Quarterly Yearly
- *Garbage Fee (Y/N):** Yes No Included Garbage Fee Amt: _____ (#6) Monthly Quarterly Yearly
- *Fire Fee (Y/N):** Yes No Included Fire Fee Amt: _____ (#6) Monthly Quarterly Yearly
- Fire District:** _____ (Lookup)
- *Library Fee (Y/N):** Yes No Included Library Fee Amt: _____ (#6) Monthly Quarterly Yearly
- Available when HOA fee is YES
HOA Management Name: _____ (20) HOA Phone: _____ (14)

REMARKS

Agent Notes: _____
 _____ (750)

***Consumer Notes:** _____

 _____ (1000)

SOLD

- * Contract Date:** ____/____/____ *** Closed Date:** ____/____/____ *** Sales Price:** _____
- *Terms of Sale:** Assumption Cash Conv-Adj/Var Conv FHA FHA203 rehab Leased Other Owner Financing
 Rural Development VA
- *Concessions:** Yes No **Concessions Amount (required if Concessions = Yes):** _____ (6)
- *Selling Agent :** _____ ***Selling Office:** _____
 Selling Agent 2: _____ Selling Office 2: _____
 Selling Agent 3: _____ Selling Office 3: _____
- *Sale Notes:** _____
 _____ (255)

(1) Class RE

Multiple Listing Service for Greater Alabama MLS, Inc. RESIDENTIAL DATA FORM

MLS #

Features: select all that apply.

AA. AMENITIES

- 1 AIRST Airstrip
2 BBQ BBQ Area
3 BEACH Beach
4 BIKET Bike Trails
5 BTLAU Boat Launch
6 BTSTO Boat Storage Facility
7 BTNA Boats Not Allowed
8 BTMTR Boats-Motorized Allowed
9 BTNMT Boats-Non Motor Only
10 CLUB Clubhouse
11 CMELV Common Elevator
12 FISH Fishing
13 GATTD Gate Attendant
14 GENTR Gate Entrance/Comm
15 GOLF Golf
16 GOLFA Golf Access
17 GOLFC Golf Cart Path
18 HORSE Horse Facilities
19 LNDRY Laundry Facilities
20 MARNNA Marina
21 PARK Park
22 PLYGR Playground
23 POND Pond
24 PRVLK Private Lake
25 RETSR Retirement Senior
26 RIVER River
27 SPA Sauna/Spa
28 SIDEW Sidewalks
29 SKI Skiing Allowed
30 STRLT Street Lights
31 SWIM Swimming Allowed
32 SWMNA Swimming Not Allowed
33 TENNS Tennis Courts
34 WLKG Walking Paths

*Attic (Y/N): (LU)
If YES, then select Attic Feature(s)

AB. ATTIC

- 1 PULL Pull-Down
2 WLKIN Walk-In
3 WLKUP Walk-Up

If Foundation equals Basement, select Basement Style, Style II, and Style III

AC. BASEMENT STYLE (SELECT 1)

- 1 FULL Full Basement
2 PART Partial Basement

AD. BASEMENT STYLE II (SELECT 1)

- 1 ALLF All Finished
2 BOTH Both Fin and Unfin
3 UNFIN All Unfinished

AE. BASEMENT STYLE III

- 1 DAY Daylight Basement
2 PLUMB Plumbing Stubbed
3 POUR Poured Concrete Walls

AF. BED/BATH FEATURES (REQUIRED)

- 1 DBSHW Double Shower
2 GARDN Garden Tub
3 JETT Jetted Tub
4 LINEN Linen Closet
5 SEPSH Separate Shower
6 SEPVA Separate Vanities
7 SHRBA Shared Bath
8 SITT Sitting Area in Master
9 SPLBD Split Bedrooms
10 TUBSH Tub/Shower Combo
11 WLKIN Walk-In Closets

AG. CEILINGS (REQUIRED)

- 1 CATH Cathedral/Vaulted
2 9FT+ 9 Feet +
3 CROWN Crown Molding
4 SMOO Smooth Ceilings
5 TRAY Tray Cielings

AH. CONSTRUCTION (REQUIRED)

- 1 1BRCK 1 Side Brick
2 2BRCK 2 Side Brick
3 3BRCK 3 Side Brick
4 4BRCK 4 Side Brick
5 BKFND Brick Over Foundation
6 CONBL Concrete/Block
7 EIFS EIFS
8 SHING Shingle
9 SDHAR Siding-Hardiplank
10 SDOTH Siding-Other
11 SDVIN Siding-Vinyl
12 SDWD Siding-Wood
13 STONE Stone
14 STUCC Stucco
15 WOOD Wood

AI. COOLING (REQUIRED)

- 1 3+SYS 3+ Systems
2 CENT Central
3 DUAL Dual Systems
4 ELEC Electric
5 HPUMP Heat Pump
6 HYDRO Hydroheat System
7 NOAIR No Air
8 PIGGY Piggyback System
9 WIND Window Units
10 ZONED Zoned

*Decks (Y/N): (LU)

AJ. DECKS

- 1 COVR Covered
2 OPEN Open
3 SCR N Screened

AL. EXTERIOR FEATURES (REQUIRED)

- 1 BALC Balcony
2 BARN Barn
3 BTHSP Boat House Private
4 DKPRV Dock Private
5 FENC Fenced Yard
6 FIREP Fireplace
7 GAZ Gazebo
8 GRNH Greenhouse
9 GRILL Grill
10 GQTRS Guest Quarters
11 LTSYS Lighting System
12 NONE None
13 PORCH Porch
14 POSCR Porch Screened
15 SPKS Sprinkling System
16 STRG Storage Building
17 STMPU Storm Shelter-Public
18 STMPV Storm Shelter-Private
19 WORK Workshop

AM. FEES INCLUDE

- 1 CABL Cable TV
2 ELEC Electricity
3 GARB Garbage Collection
4 GAS Gas
5 CGMT Common Grounds Mntc
6 INSUR Insurance-Building
7 MGFE E Management Fee
8 NONE None
9 OTHER Other
10 PEST Pest Control

- 11 RECFA Recreation Facility
12 RSVIM Reserve for Improvements
13 SEW Sewage Service
14 UTIL Utilities for Comm Areas
15 WTR Water

AR. FLOORS (REQUIRED)

- 1 BRICK Brick
2 CARPT Carpet
3 CONC Concrete
4 HDWD Hardwood
5 HWUC Hardwood Under Carpet
6 HWLM Hardwood Laminate
7 MARBL Marble
8 PARQ Parquet
9 SLATE Slate
10 STONE Stone
11 TILE Tile
12 VINYL Vinyl

AS. FOUNDATION (REQUIRED)

- 1 BSMT Basement
2 CRAWL Crawl Space
3 SLAB Slab
4 PILLR Pillars/Support

AT. HEATING (REQUIRED)

- 1 3+SYS 3+ Systems
2 CENT Central
3 DUAL Dual Systems
4 ELEC Electric
5 F/A Forced Air
6 GASH Gas Heat
7 GASJ Gas Jets
8 HPUMP Heat Pump
9 HUMID Humidifier
10 HYDRO Hydroheat System
11 NOHT No Heat
12 PIGGY Piggyback System
13 PROP Propane Gas
14 SOLAR Solar
15 SPACE Space Heaters
16 STEAM Steam Heat
17 ZONED Zoned

AU. INTERIOR FEATURES (REQUIRED)

- 1 BAYWD Bay Window
2 CVAC Central Vacuum
3 ELEV Elevator
4 FRNDR French Doors
5 HANDI Handiman Special
6 HMTH Home Theater
7 INTCM Intercom System
8 MULTS Multiple Staircases
9 NONE None
10 RECLT Recess Lighting
11 SAFRM Safe Room/Storm Cellar
12 SPA Sauna/Spa
13 SECS Security System
14 SNDSY Sound System
15 SPLBR Split Bedroom
16 TXTWA Textured Walls
17 WET Wet Bar
18 WRK Workshop

AV. KITCHEN FEATURES

- 1 BKFST Breakfast Bar
2 EATNG Eating Area
3 ISLND Island
4 PNTRY Pantry

AW. KITCHEN COUNTERTOPS (REQUIRED)

- 1 LAMIN Laminate
2 SOLID Solid Surface
3 STONE Stone
4 TILE Tile

AX. KITCHEN EQUIPMENT (REQUIRED)

- 1 COMP Compactor Built-In
2 CONV Convection Oven
3 CKELE Cooktop-Electric
4 CKGAS Cooktop-Gas
5 DW Dishwasher Built-In
6 DISP Disposal
7 FRZR Freezer
8 ICE Ice Maker Built-In
9 INGRL Indoor Grill
10 MICRO Microwave Built-In
11 NONE None
12 OVELE Oven-Electric
13 OVGAS Oven-Gas
14 SELF Self-Cleaning
15 OVDBL Double Oven
16 PLGAS Plumbed for Gas in Kit
17 REF Refrigerator
18 SMSTL Some Stainless Appl
19 STVEL Stove-Electric
20 STGAS Stove-Gas

*Laundry (Y/N): (LU)
If YES, then select Laundry Dryer Hookup, Features, and Location

AY. LAUNDRY DRYER HOOKUP

- 1 DRYEL Dryer-Electric
2 DRYGA Dryer -Gas

AZ. LAUNDRY FEATURES

- 1 FLDRN Floor Drain
2 CHUTE Chute
3 UTGAR Utilities in Garage
4 UTSNK Utility Sink
5 WSHU Washer Hookup

BA. LAUNDRY LOCATION

- 1 BSMT Basement
2 MAIN Main Level
3 UPSTR Upstairs

BB. LAUNDRY SPACE

- 1 CLOS Closet
2 ROOM Room

BC. LOT DESCRIPTION

- 1 ACR Acreage
2 CRNR Corner Lot
3 CUL Cul-de-sac
4 GLFCM Golf Community
5 GLFLT Golf Lot
6 HVTR Heavy Treed Lot
7 HORSE Horses Permitted
8 INT Interior Lot
9 IRR Irregular Lot
10 PAST Pasture
11 SMTR Some Trees
12 SUBD Subdivision
13 VAC Vacant

*Lot View (Y/N): (LU)
If YES, specify Lot View feature(s)

BD. LOT VIEW

- 1 CITY City View
2 LAKE Lake/Water View
3 MTN Mountain View

**Multiple Listing Service for
Greater Alabama MLS, Inc.
RESIDENTIAL DATA FORM**

**(1) Class
RE**

MLS # _____

BE. OCCUPANCY (REQUIRED)

- 1 LEASE Lease Back
- 2 OWNER Occupied-Owner
- 3 TENA Occupied-Tenant
- 4 VAC Vacant

***Patio (Y/N):** _____ (LU)

If YES, then select Patio Feature(s)

BF. PATIO

- 1 COVR Covered
- 2 OPEN Open
- 3 SCRN Screened

BI. PROPERTY ACCESS

- 1 ALLEY Alley
- 2 CRB Curb and Gutters
- 3 DIRT Dirt Road
- 4 GRAV Gravel Road
- 5 PAVED Paved Road
- 6 PRVT Private Road
- 7 PUB Public Road
- 8 OTHER Other

***Underground Utilities (Y/N):** _____ (LU)

BL. SEWER/SEPTIC (REQUIRED)

- 1 CONN Connected
- 2 SEPT Septic
- 3 OTHER Other
_____ Seller's Initials

BN. SPECIAL NEEDS

- 1 BFCNT Barrier Free Counters
- 2 CHLFT Chair Lift
- 3 LWCNT Low Counters
- 4 RAMP Ramps
- 5 STSHW Stall Shower
- 6 SUPRL Support Rails
- 7 WIDDR Wide Doors

BP. WATER (REQUIRED)

- 1 PRIV Private Water
- 2 PUB Public Water
- 3 WELL Well Water
- 4 NOWTR No Water

BQ. WATER HEATER (REQUIRED)

- 1 ELEC Electric
- 2 GAS Gas
- 3 SOLAR Solar
- 4 TNKLS Tankless
- 5 2+WH 2+ Water Heaters
- 6 NONE None

**BR. WINDOW TREATMENTS TO
REMAIN (SELECT 1)**

- All
- Some to Remain

By Seller's signature(s) below, Seller acknowledges that Seller personally reviewed the information set forth in this Seller Information Sheet and verifies, and does hereby represent and warrant, that all said information was provided by Seller and is accurate and complete to the best of Seller's knowledge.

SELLER _____

DATE _____

SELLER _____

DATE _____